## **Booking On-Line**

## Members

- If you do not remember your username (which you can set up once logged on ) or HUPI#ID or your password contact the clubhouse or email <u>manager@huronpines.com</u> or mark.deverell@huronpines.
- 2. Once you have your username(or HUPI#ID) and password, fill in the corresponding boxes after clicking on MEMBERS ENTER HERE.
- 3. As a member you have 2 ways to book
  - a. Click BOOK A TEE TIME
    - i. For most days (except Mondays) the tee sheet is open for 14 days in advance. Select the day you would like to book and you will presented with all the available times for the number of holes you have selected.
    - ii. Select an available time.
    - iii. Select the number of players.
    - iv. Select if your group will be walking or riding.
    - v. When presented with this window

≡ menu	Book a Tee Time		POWERED BY
If you're golfing with a member(s), add them as a 'Playing Partner' first. If you're booking guests, type in their name(s) below. Mark A.V. Deverell Player 2 Player 3 Player 4 Note that the member of the mem		CURRENT SELECTION Huron Pines Golf & Country Club Wednesday, May 11, 2022 9:44 am   18 Holes Starting on the Front 4 Players   2 Carts Booker Fees: \$228.83 incl. tax	
Back Book Time  How to Add 'Playing Partners'      Click or touch in the 'Player Boxes' above      Click or touch 'Add Playing Partner'      Type the person's name in the 'Search Member Name' box and follow the steps.  How search 'Blavia' Decimate Decimate Comparison			
Why create 'Playing Partners'? Adding 'Playing Partners' ensures that the member(s) you are golfing with will be charged or not based on their membership type (including no fees when applicable). It also ensures that they'll receive email confirmations of the booking and helps to make check-in faster at the golf course.			

- vi. Select Player 2....Select previously setup playing partners or click on "ADD PLAYING PARTNER" (last choice on dropdown list)
- vii. If playing with another member...Search their name and select from the list. If you just enter their name it will not be linked to their member file and TEE ON will not recognize them as a member. If someone was not a member last year and their status changed you are better off searching for their up to date profile. Just remember computers are quit literal and exact Dave does not equal David, Bill does not equal William etc.
- viii. Once all partners have been selected....Click Book Time. If any of your partners are not activated members or you did not search and select from the members list, you may be presented with a summary of costs. Click continue and these can be looked after when you check in at the clubhouse.

- b. Click VIEW TEE SHEET (only available to members)
  - i. Choose Date
  - ii. Choose open/available time
  - iii. Follow above from (iii) down
  - iv. If you would like to see your name on the teesheet(and have others see it) go to MY ACCOUNT, choose PREFERENCES and check off the applicable option. While you are there change your user name to something you can remember (needs to be unique to TEE ON). You can then use this with your password to logon.