



## **Job Posting: General Manager**

### **Job Summary:**

The General Manager is responsible for the overall management of the golf course, aligning operations with the club's mission, vision, and core values. The General Manager will implement board policies and directives, ensuring the effectiveness of club operations and member satisfaction.

### **Key Responsibilities:**

1. Strategic Alignment: Ensure that all programs, services, and activities align with the club's vision, mission and core values. Develop and execute strategies to achieve the club's goals and objectives. Note: need to update this once we have our vision, mission, values.
2. Operations Management: Manage clubhouse functions, pro shop, and starter operations, ensuring synergy among all club activities. Oversee the maintenance and operation of facilities in compliance with regulatory requirements and town procedures and policies.
3. Safety and Environmental Compliance: Implement safety and health measures for the protection of staff, members, guests, and municipal assets. Ensure compliance with all applicable regulations.
4. Staff Supervision and Communication: Implement operating policies and procedures, direct the work of the Pro Shop/Clubhouse staff, and oversee course-related activities through the Course Superintendent. Promote an

environment of open communication, respect, and enthusiasm among staff, members, and guests. Liaise with the kitchen lessee on terms of contract and responsibilities. Oversee a strong and effective communication plan that includes the club website and social media platforms.

5. Financial Management: Collaborate with the Course Superintendent and Board Treasurer to manage budgets and financial activities efficiently. Oversee the fiscal health of the club, including revenue generation and cost control. You will be responsible for the bookkeeping activities of the club with the use of QuickBooks.

6. Personal Development: Stay updated with current practices in golf club management, including being proficient with all necessary software applications to enhance personal effectiveness and the overall performance of the club.

**Qualifications:**

- Experience in Business Administration, Sports Management, or related field.
- Minimum of 2 years of experience in golf course management or a related field.
- Proven track record of effective team and operations management.
- Strong Knowledge of Golf and Golf Course Operations is an asset

**Skills:**

- Strong leadership and organizational abilities.
- Excellent communication and interpersonal skills.
- Proficient in financial management and regulatory compliance.
- Ability to foster a positive work environment and member experience.
- Must be able to give and receive descriptive feedback to foster professional growth

**Working Conditions:**

- Flexibility to work weekends, holidays, and as the job demands.
- Physical ability to oversee various aspects of the golf course and facilities

**Reporting:**

This position reports to the Chair of the Board of Huron Pines Golf & Country Club.

**Salary:**

\$70,000 - \$85,000 (Based on qualifications and experience)

Apply by email to [ryanhagger17@gmail.com](mailto:ryanhagger17@gmail.com) no later than March 22, 2026